

# Site Header & Logo

The header & logo function lets you add a site header, site logo, favicon and set the colors for the search & navigation bars.

## Topics:

How do I add a site header & logo?

What is the purpose of the site logo?

What are the file sizes for the header & logo?

How do I set the color behind the header?

What is a favicon & how do I add it?

How do I customize the navigation bar & text colors?

How do I customize the search bar & text colors?

Header & Logo

Add a Favicon

Navigation & Search Bars

## Site Header & Logo

### Add a Site Header & Logo

Go to Manage Site -> Home Page Options -> Header and Logo. In the logo or header section, click "select file", find the file (JPEG, JPG or PNG file that is 3 MB or less) and the hit "upload."

**Logo**

Upload a logo to be used on various parts of the site. The logo will become the header if no header file is uploaded.

**Select a Logo File.**

Upload a JPEG, JPG, or PNG file that is 3 MB or less.

+ Select file Upload

**Current Logo**

ConveyChannel

**Header**

Create a header by uploading a graphics file and selecting a color for the background behind the search bar, header, and navigation bar. Note: you can use the logo as your header graphic.

**Upload a Header File**

Upload a JPEG, JPG, or PNG file that is 3 MB or less and 1160 pixels wide by 150 pixels high.

+ Select file Upload

**Current Image**

Convey Channel  
Partner Engagement Platform

Delete Header

### What are the file sizes for a logo and header?

A logo file must be a JPEG, JPG, or PNG file that is 3 MB or less. The header is a JPEG, JPG, or PNG file that is 3 MB or less and 1160 pixels wide by 150 pixels high.

### How do I set the color behind the header?

In the header section, click the Select button in "behind the header". Use the scroll bar to select a color or enter the exact RGB color. Click Save.

### What is the purpose of the site logo?

- It appears as the site header unless a custom header is uploaded.
- It appears inside site dashboards.
- The logo appears as the header for smaller screens (Mobile devices and tablets).
- It is the default logo for new catalogs that have not uploaded a logo.



*Unlike the Logo, the Header dimensions have to be exactly 1160 pixels wide by 150 pixels high.*

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## Site Header & Logo

### Add a Favicon

A favicon is an image that appears next to the website's title on a browser tab. Add a favicon by going to Manage Site, Home Page Options, and Header & Logo. In the Favicon section, click select to find a graphics file, then upload to add it. Files must be an ICO or PNG file that is 3 MB or less and 128 pixels by 128 pixels.

### Favicon

Upload a favicon to be displayed on the browser tab.

**Upload a Favicon file.**

Upload a ICO or PNG file that is 3 MB or less and 128 pixels by 128 pixels.

A favicon has not been uploaded.

[+ Select file](#) [Upload](#)

Note: IE11 is the first version of Internet Explorer to support the direct usage of .png file format as favicons.



*Add a favicon for viewers to easily identify your company when they enter your URL.*

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## Site Header & Logo

### Set the Navigation Bar & Text Colors

Go to Manage Site, the Home Page Options and select Header and Logo. In the Navigation and Search section, click the Select button to add a color behind the navigation bar and for the drop down background. Click the select button to select a text color and hover color for the text.

### Set the Search Bar & Text Colors

Go to Manage Site, then Home Page Options and select Header and Logo. In the Navigation and Search section, click the Select button to add a color behind the search bar and for the drop down background. Click the select button to select a text color and hover color for the text.



*To save time customizing the search bar, customize the navigation bar first, then click the select box to make the search bar colors the same.*

### Navigation Bar

Background

Text Color       Hover Color

Drop Down       Hover

Text Color       Hover Text

Use navigation bar colors for search bar

### Search Bar

Background

Drop Down       Hover

Text Color       Hover Text